

Fort Berthold Community College

Presidential Search

Title: President

Job Summary:

To act as the chief administrator and educational leader of the college; responsible for the organizational structure of the college and for all executive and administrative duties in connection with the operation of the college.

Supervision Received:

This position reports directly to the Board of Directors.

Representative Duties:

Directs the implementation of policies and programs in the operational and educational activities of the assigned college; plans, organizes, and administers the activities of the chief officer's office; develops and recommends college long and short term goals and objectives, organizational structure and staffing complement; oversees the selection of personnel for the college; develops and recommends the college budget within limitations established by the Board of Directors, and administers approved budget; serves on committees and councils as directed by the Board of Directors policies and procedures; establishes and maintains a climate which encourages the development and retention of competent personnel, high level of morale, and achievement of the college's goals; informs and consults with the Board of Directors regarding the status of any major or unusual developments of the college; promotes an integrated effort with other college administrators and staff, overseeing the coordination of inter- and intra-college activities; maintains effective working relations with the faculty, students, staff, and other educational institutions; develops public relations goals to enhance image in the total community; performs related duties as assigned or delegated by the Board of Directors.

The successful candidate must:

1. Be committed to the Fort Berthold Community College vision, mission and educational goals.
2. Be knowledgeable of history and cultural values of the Mandan, Hidatsa and Arikara Nation.
3. Advance Fort Berthold Community College to the next stage of development while honoring the institutions strong legacy of self-determination and indigenous knowledge.
4. Communicate effectively with the Fort Berthold Community College Board of Directors, administration, faculty, staff, students, the residents of the Fort Berthold Indian Reservation and the greater community.
5. Provide enlightened and creative leadership of the institution.

Opportunities and Challenges: The President will be expected to exercise creative leadership in addressing the following areas:

1. Build on the strong legacy of teaching and learning in the degree and certificate program offerings.
2. Strengthen the Fort Berthold Community College's commitment to nation and community building for the Mandan, Hidatsa and Arikara Nation.
3. Recruitment, retention, and graduation of students.

4. Plans, oversees, and evaluates an administrative structure, organize and staffed to reflect the institutions purposes, size and complexity.
5. Delegates the authority to administrators and others consistent with their responsibilities as appropriate.
6. Secure and enhance the financial stability of the institution.
7. Continue to maintain and improve Fort Berthold Community College's accreditation with the North Central Commission on Colleges and Universities and professional accreditations.

Minimum qualifications:

1. Doctorate degree preferred or an earned Master's degree from an accredited institution.
2. Demonstrated successful senior-level experience in a complex organizational setting in higher education.

Complete application includes:

1. Professional resume
2. Four letters of reference
3. Official college transcripts
4. Indian preference (CDIB) – if applicable
5. Veterans preference (DD-214) – if applicable

Submit application to:

Presidential Search Committee
Fort Berthold Community College
PO Box 490
New Town, ND 58763

FBCC is committed to equal opportunity for education, employment, and participation in college activities without regard to race, color, gender, age, religious creed, political ideas, marital status, physical or mental disabilities, or national origin or ancestry. Title IX of the Educational Amendments of 1972 specifically prohibits discrimination in educational programs and activities on the basis of gender.